

To: Licensing & Gambling Acts Casework Sub-Committee

Date: 15 September 2015 **Item No:**

Report of: Head of Community Services

Title of Report: Crown & Castle Ltd & Abdelsalam El-Megrisi & Martin Forde – Application for a New Premises Licence: 24 Paradise Street, Oxford (currently known as Castle Tavern).

Application Ref: 15/03409/PREM

Summary and Recommendations

Purpose of report: To inform the determination of Crown & Castle Ltd & Abdelsalam El-Megrisi & Martin Forde's application for a New Premises Licence for 24 Paradise Street, Oxford (currently known as Castle Tavern).

Report Approved by:

Legal: Jeremy Franklin

Policy Framework: Statement of Licensing Policy

Recommendation(s):

Committee is requested to determine Crown & Castle Ltd & Abdelsalam El-Megrisi & Martin Forde's application taking into account the details in this report and any representations made at this Sub-Committee meeting.

Additional Papers:

Appendix One: Application for a New Premises Licence

Appendix Two: Representation from Thames Valley Police

Appendix Three: Representations from Interested Parties

Appendix Four: Location Map

Introduction

1. This report is made to the Licensing & Gambling Acts Casework Sub-Committee so it may determine in accordance with its powers and the Licensing Act 2003 whether to grant a New Premises Licence to Crown & Castle Ltd & Abdelsalam El-Megrisi & Martin Forde.

Application Summary

- An application for a New Premises Licence has been submitted by Crown & Castle Ltd & Abdelsalam El-Megrisi & Martin Forde. A summary of the licensable activities applied for and the times proposed for these activities can be found detailed below.

Films (provided indoors only):

Monday - Sunday	19:00	Until	00:00
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Live Music (provided indoors only):

Monday – Sunday	16:00	Until	00:00
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Recorded Music, Performances of Dance, and Entertainment similar to Music and Dance (provided indoors only):

Monday - Sunday	11:00	until	05:00
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Late Night Refreshment (provided indoors only):

Monday – Sunday	23:00	Until	05:00
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Supply of Alcohol (On Sales only):

Monday – Sunday	10:00	Until	04:00
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For all of the above licensable activities:

On up to 20 occasions per calendar year: to be permitted until 05:00 hours the following morning (restricted to events commencing on Fridays, Saturdays and Sundays).

On the dates listed below: to be permitted until 05:00 hours on the mornings following: Bank Holiday Sundays, Mondays, Burns Night, Valentine's Night, 29th February, St David's Day, St Patrick's Day, Maundy Thursday, St George's Day, 4th July, 31st October, St Andrew's Day, Christmas Eve, Boxing Day, 27th December, 28th December, "A"-Level Thursday, May Day, Gay Pride Day.

On New Year's Eve: to be permitted to continue into the following morning until the time that licensable activities are permitted to commence on New Year's Day.

- Both the application and the steps that the applicant intends to take to promote the licensing objectives (as set out in the operating schedule) can be found at **Appendix One**.
- The Sub-Committee is asked to note that the conditions to be attached to any licence (if granted) as proposed by the applicant were devised with the assistance of the Licensing Authority, Thames Valley Police and Environmental Health Service prior to the application being submitted.

Relevant Representations

5. One valid representation has been received from the Responsible Authorities as detailed in the table below. Copies of these representations are attached at **Appendix Two**.

Responsible Authority	Response	Licensing Objective(s)
Thames Valley Police:	Yes	Crime & Disorder, Public Nuisance
Fire & Rescue Service:	No Representation	-
Environmental Health:	No Representation	-
Health and Safety:	No Representation	-
Planning:	No Representation	-
Trading Standards:	No Representation	-
Child Safeguarding:	No Representation	-
Licensing Authority:	No Representation	-

6. Valid representations have been received from various Interested Parties as detailed in the table below. Copies of these representations are attached at **Appendix Three**.

Name	Address	Licensing Objective(s)
Mr Luke Woodward	1-5 Paradise Street, Oxford	Public Nuisance
Mr Colin McDonald	1-5 Paradise Street, Oxford	Crime & Disorder, Public Nuisance
Mr Mark Keen	1-5 Paradise Street, Oxford	Crime & Disorder, Public Nuisance
Mrs Pam Overend	1 Jackson Cole House, St Thomas Street, Oxford	Public Nuisance
Khalid Boutayeb	1-5 Paradise Street, Oxford	Crime & Disorder, Public Nuisance

Location

7. A map is attached at **Appendix Four** showing the general location of the applicant's premises, and the proximity to the premises of those who have raised objections to the application.

Statement of Licensing Policy

8. The Sub-Committee is referred to the Council's Statement of Licensing Policy*. In particular, the following paragraphs have a bearing upon the application:

Relevant Policy Matters	Sections	Policy
Crime and Disorder:	7.5.22 to 7.5.24 8.3.1 to 8.6.3	PP13 OS7 to OS10
Public Nuisance:	7.3.1 to 7.3.10	LA3 to LA6

	5.1.1	LH1 to LH3
Licensing Hours:	5.2.1	LH5
	5.3.1 to 5.4.2	LH6 to LH7

9. A number of changes have been made to the Licensing Act 2003 in recent times by the Police Reform and Social Responsibility Act 2011, the Live Music Act 2012 and the Deregulation of Schedule 1 of the 2003 Act.
10. The Authority's Statement of Licensing Policy has not yet been revised following the introduction of these changes, the above sections from the current Policy do not reflect these changes which include removing the "vicinity test" for interested parties and amending the wording of the 2003 Act so that conditions imposed on licences must now be "appropriate to the promotion of the Licensing Objectives" rather than "necessary".
11. A copy of the Statement of Licensing Policy may be obtained from the Council Offices or found online at: www.oxford.gov.uk/licensing

Home Office Statutory Guidance

12. Members are also referred to the statutory guidance issued by the Home Office. Of particular relevance to this application are the following matters:

Relevant Sections	Relevant Paragraphs
Crime and Disorder:	2.1 to 2.5
Public Nuisance:	2.14 to 2.20

13. A copy of the Home Office Statutory Guidance may be found online at: www.gov.uk/government/publications/revised-guidance-issued-under-section-182-of-the-licensing-act-2003

Other Relevant Considerations

14. The Sub-Committee is reminded of its responsibilities under the Crime and Disorder Act 1998 (to co-operate in the reduction of crime and disorder in Oxford) and the Human Rights Act (which guarantees the right to a fair hearing for all parties in the determination of their civil rights, and also provides for the protection of property, which may include licences in existence, and the protection of private and family life) when considering the fair balance between the interests of the applicant and the rights of local residents. Any decision taken by the Sub-Committee must be necessary and proportionate to the objectives being pursued.
15. Members are reminded that whenever they make a decision under the Licensing Act 2003, they have a duty to act with a view to promoting the licensing objectives.
16. When considering any representations, only those issues relating to the four licensing objectives should be considered and appropriate weight given to the importance and relevance of each representation.
17. In making its decision, Members must also have regard to the Home Office statutory guidance issued under section 182 of the Licensing Act 2003 and the Council's own Statement of Licensing Policy.

18. The Sub-Committee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:

a) Grant the licence in accordance with the application.

b) Modify the conditions of the operating schedule by altering or omitting or adding to them.

c) Exclude or restrict from the scope of the licence any of the licensable activities to which the application relates.

d) Reject the whole of the application.

The Sub-Committee may also grant the licence subject to different conditions for different parts of the premises or the different licensable activities.

19. Members are asked to note that they may not modify the conditions or reject whole or part of the application merely because they consider it desirable to do so. It must be appropriate to do so in order to promote the licensing objectives. Any such step must relate to a relevant representation made.

20. If Members grant the application, the details of the operating schedule will be incorporated into the licence as conditions. The licence will also be subject to certain mandatory conditions.

21. Members should note that the applicant or persons making representations have the right of appeal against the decision made by the Sub-Committee.

**Name and contact details of author: Julian Alison
Licensing Manager
Community Services
Tel: 01865 252381
Email: jalison@oxford.gov.uk**

OXFORD CITY COUNCIL: LICENSING A Castle Tavern / Baby Love
24 Paradise Street

Date rec'd: 27/07/15

Application for a premises licence to be granted
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Crown & Castle Ltd & Abdelsalam EL-Megrissi & Martin Forde

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description 24 Paradise Street			
The Licensing Authority Oxford City Council 27 JUL 2015			
Post town	Oxford	Postcode	OX1 1LD

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£15750

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
- i. as a limited company please complete section (B)
- ii. as a partnership please complete section (B)
- iii. as an unincorporated association or please complete section (B)

- iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname Forde			First names Martin		
I am 18 years old or over				<input checked="" type="checkbox"/>	Please tick yes
Current postal address if different from premises address		same			
Post town		Postcode			
Daytime contact telephone number		[REDACTED]			
E-mail address (optional)	info@baby-bar.co.uk				

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname El-Megrisi			First names Abdelsalam		
I am 18 years old or over				<input checked="" type="checkbox"/>	Please tick yes
Current postal address if different from premises address		same			
Post town		Postcode			
Daytime contact telephone number		[REDACTED]			
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Crown & Castle Ltd
Address 24 Paradise Street Oxford OX1 1LD
Registered number (where applicable) No. 08981532
Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any)
E-mail address (optional) info@baby-bar.co.uk

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
0	1	082015

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
┐	┐	┐┐┐┐

Please give a general description of the premises (please read guidance note 1)
Pub / bar operating over 2 floors (ground floor and basement).

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3) N/A		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) Not a regular activity, and done as and when requested for groups.		
Mon	1900	2400			
Tue	1900	2400			
Wed	1900	2400	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Thur	1900	2400			
Fri	1900	2400	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5) On up to 20 occasions per year (such occasions being restricted to commence on a Friday, Saturday or Sunday) the licensable activity shall terminate at 05:00 hours the following day.		
Sat	1900	2400			
Sun	1900	2400			
			The licensable activity will terminate at 05:00 hours on the day following: Bank Holiday Sundays, Bank Holiday Mondays, Burns Night, Valentine’s Night, 29th February, <input type="checkbox"/> St David's Day, St Patrick's Day, Maundy Thursday, St George’s Day, 4th July, 31st October, St Andrew’s Day, Christmas Eve, Boxing Day, 27th December, 28th December and 'A' level Thursday, May Day, Gay Pride Day From begin licensing activity New Years Eve to begin licensing activity New Year’s Day.		

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3) N/A
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3) N/A		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Drag acts, flamenco singers etc.		
Mon	1600	2400			
Tue	1600	2400			
Wed	1600	2400	State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur	1600	2400			
Fri	1600	2400	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5) On up to 20 occasions per year (such occasions being restricted to commence on a Friday, Saturday or Sunday) the licensable activity shall terminate at 05:00 hours the following day.		
Sat	1600	2400			
Sun	1600	2400			
			The licensable activity will terminate at 05:00 hours on the day following: Bank Holiday Sundays, Bank Holiday Mondays, Burns Night, Valentine’s Night, 29th February, <input type="checkbox"/> St David's Day, St Patrick's Day, Maundy Thursday, St George’s Day, 4th July, 31st October, St Andrew’s Day, Christmas Eve, Boxing Day, 27th December, 28th December and 'A' level Thursday, May Day, Gay Pride Day. From begin licensing activity New Years Eve to begin licensing activity New Year’s Day.		

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) Juke box, Djs, or background Cd music.					
Mon	1100	2400						
	0000	0500						
Tue	1100	2400						
	0000	0500						
Wed	1100	2400				<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
	0000	0500						
Thur	1100	2400						
	0000	0500						
Fri	1100	2400	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5) On up to 20 occasions per year (such occasions being restricted to commence on a Friday, Saturday or Sunday) the licensable activity shall terminate at 05:00 hours the following day.					
	0000	0500						
Sat	1100	2400						
	0000	0500						
Sun	1100	2400				The licensable activity will terminate at 05:00 hours on the day following: Bank Holiday Sundays, Bank Holiday Mondays, Burns Night, Valentine’s Night, 29th February, <input type="checkbox"/> St David's Day, St Patrick's Day, Maundy Thursday, St George’s Day, 4th July, 31st October, St Andrew’s Day, Christmas Eve, Boxing Day, 27th December, 28th December and 'A' level Thursday, May Day, Gay Pride Day. From begin licensing activity New Years Eve to begin licensing activity New Year’s Day.		
	0000	0500						

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	1100 ----- 0000	2400 ----- 0500			
Tue	1100 ----- 0000	2400 ----- 0500	State any seasonal variations for the performance of dance (please read guidance note 4)		
Wed	1100 ----- 0000	2400 ----- 0500			
Thur	1100 ----- 0000	2400 ----- 0500	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	1100 ----- 0000	2400 ----- 0500			
Sat	1100 ----- 0000	2400 ----- 0500	The licensable activity will terminate at 05:00 hours on the day following: Bank Holiday Sundays, Bank Holiday Mondays, Burns Night, Valentine's Night, 29th February, <input type="checkbox"/> St David's Day, St Patrick's Day, Maundy Thursday, St George's Day, 4th July, 31st October, St Andrew's Day, Christmas Eve, Boxing Day, 27th December, 28th December and 'A' level Thursday, May Day, Gay Pride Day. From begin licensing activity New Years Eve to begin licensing activity New Year's Day.		
Sun	1100 ----- 0000	2400 ----- 0500			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing Drag Acts, Flamenco dancers, magicians, comedy acts		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon	1100 0000	2400 0500		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	1100 0000	2400 0500	Please give further details here (please read guidance note 3) Drag Acts, Flamenco dancers, Stand up comedy		
Wed	1100 0000	2400 0500			
Thur	1100 0000	2400 0500	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri	1100 0000	2400 0500			
Sat	1100 0000	2400 0500	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list On up to 20 occasions per year (such occasions being restricted to commence on a Friday, Saturday or Sunday) the licensable activity shall terminate at 05:00 hours the following day.		
Sun	1100 0000	2400 0500	The licensable activity will terminate at 05:00 hours on the day following: Bank Holiday Sundays, Bank Holiday Mondays, Burns Night, Valentine's Night, 29th February, <input type="checkbox"/> St David's Day, St Patrick's Day, Maundy Thursday, St George's Day, 4th July, 31st October, St Andrew's Day, Christmas Eve, Boxing Day, 27th December, 28th December and 'A' level Thursday, May Day, Gay Pride Day. From begin licensing activity New Years Eve to begin licensing activity New Year's Day.		

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input checked="" type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon	1100	2400				
	0000	0500				
Tue	1100	2400				
	0000	0500				
Wed	1100	2400				
	0000	0500	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)			
Thur	1100	2400				
	0000	0500				
Fri	1100	2400				
	0000	0500	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5) On up to 20 occasions per year (such occasions being restricted to commence on a Friday, Saturday or Sunday) the licensable activity shall terminate at 05:00 hours the following day.			
Sat	1100	2400				
	0000	0500				
Sun	1100	2400	The licensable activity will terminate at 05:00 hours on the day following: Bank Holiday Sundays, Bank Holiday Mondays, Burns Night, Valentine’s Night, 29th February, <input type="checkbox"/> St David's Day, St Patrick's Day, Maundy Thursday, St George’s Day, 4th July, 31st October, St Andrew’s Day, Christmas Eve, Boxing Day, 27th December, 28th December and 'A' level Thursday, May Day, Gay Pride Day. From begin licensing activity New Years Eve to begin licensing activity New Year’s Day.			
	0000	0500				

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)					
Mon	1000	2400						
	0000	0400						
Tue	1000	2400						
	0000	0400						
Wed	1000	2400						
	0000	0400						
Thur	1000	2400				Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
	0000	0400						
Fri	1000	2400				On up to 20 occasions per year (such occasions being restricted to commence on a Friday, Saturday or Sunday) the licensable activity shall terminate at 05:00 hours the following day.		
	0000	0400						
Sat	1000	2400				The licensable activity will terminate at 05:00 hours on the day following: Bank Holiday Sundays, Bank Holiday Mondays, Burns Night, Valentine's Night, 29th February, <input type="checkbox"/> St David's Day, St Patrick's Day, Maundy Thursday, St George's Day, 4th July, 31st October, St Andrew's Day, Christmas Eve, Boxing Day, 27th December, 28th December and 'A' level Thursday, May Day, Gay Pride Day. From begin licensing activity New Years Eve to begin licensing activity New Year's Day.		
	0000	0400						
Sun	1000	2400						
	0000	0400						

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name Martin Forde	
Address same	
Postcode	
Personal licence number (if known) 05/01430	
Issuing licensing authority (if known) Oxford City Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4) 30 min after last licensable activities.
Day	Start	Finish	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5) 30 min after last licensable activities. On up to 20 occasions per year (such occasions being restricted to commence on a Friday, Saturday or Sunday) the licensable activity shall terminate at 05:00 hours the following day. The licensable activity will terminate at 05:00 hours on the day following: Bank Holiday Sundays, Bank Holiday Mondays, Burns Night, Valentine's Night, 29th February, <input type="checkbox"/> St David's Day, St Patrick's Day, Maundy Thursday, St George's Day, 4th July, 31st October, St Andrew's Day, Christmas Eve, Boxing Day, 27th December, 28th December and 'A' level Thursday, May Day, Gay Pride Day. From begin licensing activity New Years Eve to begin licensing activity New Year's Day.
Mon	1100	2400	
	0000	0530	
Tue	1100	2400	
	0000	0530	
Wed	1100	2400	
	0000	0530	
Thur	1100	2400	
	0000	0530	
Fri	1100	2400	
	0000	0530	
Sat	1100	2400	
	0000	0530	
Sun	1100	2400	
	0000	0530	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

- 1) An ID Scanner will be in operation at the venue and all customers will be required to produce verifiable ID to gain entry to the premises. At all times that the venue is open to the public, a member of staff knowledgeable in the operation of the ID Scanner will also be on site.
- 2) All other conditions offered as per the attached

b) The prevention of crime and disorder

- 1) An ID Scanner will be in operation at the venue and all customers will be required to produce verifiable ID to gain entry to the premises. At all times that the venue is open to the public, a member of staff knowledgeable in the operation of the ID Scanner will also be on site.
- 2) All other conditions offered as per the attached.

c) Public safety

- 1) An ID Scanner will be in operation at the venue and all customers will be required to produce verifiable ID to gain entry to the premises. At all times that the venue is open to the public, a member of staff knowledgeable in the operation of the ID Scanner will also be on site.
- 2) All other conditions offered as per the attached.

d) The prevention of public nuisance

- 1) An ID Scanner will be in operation at the venue and all customers will be required to produce verifiable ID to gain entry to the premises. At all times that the venue is open to the public, a member of staff knowledgeable in the operation of the ID Scanner will also be on site.
- 2) All other conditions offered as per the attached.

e) The protection of children from harm

- 1) An ID Scanner will be in operation at the venue and all customers will be required to produce verifiable ID to gain entry to the premises. At all times that the venue is open to the public, a member of staff knowledgeable in the operation of the ID Scanner will also be on site.
- 2) All other conditions offered as per the attached.

Checklist:

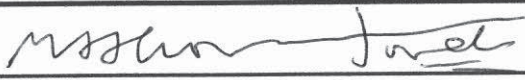
Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.


IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	27/7/15
Capacity	Agent

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	27/7/15
Capacity	Director

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Annex 2 – Conditions consistent with the Operating Schedule

10. The Premises Licence Holder shall ensure that all staff employed at the premises whose duties include the sale or supply of alcohol shall undertake and complete a relevant programme of training prior to them being authorised to sell or supply alcohol. Such training shall consist of providing staff with an understanding of:

- The need to ensure the responsible sale and supply of alcohol
- The need to refuse the sale and supply of alcohol to persons who are intoxicated or underage
- The need to seek credible age verification from persons seeking to be sold or supplied alcohol who may appear under the age of 18 years old

The content of the training programme shall be agreed with the Force Licensing Officer of Thames Valley Police and the Licensing Authority prior to implementation.

Records of the training programme shall be maintained and made available to Authorised Officers upon request.

The Premises Licence holder shall provide a “refresher” training session to all relevant staff members as and when deemed necessary on a case by case evaluation, but as a minimum requirement the refresher training session shall be provided to all staff on at least one occasion every six months.

11. The Premises Licence holder (or such person as he / she nominates) shall provide 14 days prior written notification to the Force Licensing Officer of Thames Valley Police and to the Licensing Authority of:

- Any extension of hours permitted under the Premises Licence
- Any one-off event that includes entertainment or a promotion that is not consistent with regular trade

Such written notifications shall provide the following details:

- The name of the person in charge/authorising the sale of alcohol for the duration of the event.
- The name of any promoters
- The name of the any act, DJ's or other such performers involved
- The nature of the event.
- The date, the commencement and conclusion time of the event.
- Security provisions (including numbers and working hours of SIA staff)
- Expected numbers attending

12. The Premises Licence holder shall ensure that all staff employed in a security role at the premises shall wear high visibility yellow florescent jackets/ vests which clearly identify them as members of the security staff.
13. A minimum of 2 door supervisors shall be on duty at any time that the premises is open to the public after 21.00 hours. All of whom will be individually registered with the Security Industry Authority and present on the premises between 11.00 hours to 30 minutes after the end of the last licensable activity.
14. Any door supervisors positioned to manage the entry of persons to the premises shall carry out appropriate checks on persons entering (including re-entering) the premises in relation to illegal drugs, weapons and alcohol. Any items found shall be seized, and placed in a secure area of the premises and reported to Thames Valley Police.
15. No less than 2 door supervisors shall be present at all times between 11:00 hours until the premises is closed to the public (save for in an emergency) carrying out their duties in any external areas related to the premises. No less than 2 door supervisors shall be present at all times from 11.00 hours until the premises is closed to the public (save for in an emergency) carrying out their duties in any internal areas related to the premises.

CITY CENTRE PREMISES

16. A Premises Daily Register shall be held at the premises. This Register shall be maintained for a rolling minimum period of 12 months, and shall record:

- The name of the person responsible for the premises on each given day.
- The name of the person authorising the sale of alcohol each day.
- All calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti-social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call.
- Any refusals on grounds of age and/or intoxication (to include date, time, member of staff involved, reason for refusal as well as a brief physical description of the person refused)
- Any items seized by security staff employed at the premises as described at condition 14.
- The name, SIA number, start and finish time of anyone employed in a security role for that day
- Any use of force by SIA registered staff in the effective management of the premises or in ejecting persons from the premises (to include date, time, member of staff involved, reason for force as well as a brief physical description of the person refused)
- Weekly checks of the CCTV, to ensure it is fully operational and any faults are dealt with including the time of the check and the person that carried it out.
- Any calls to or visits by Thames Valley Police in relation to any crime and disorder or like related matter.

The Designated Premises Supervisor shall check the Premises Daily Register on a weekly basis ensuring that it is completed and up-to-date, sign the Premises Daily Register each time that it is checked, and make the Premises Daily Register available for inspection by any Authorised Officer throughout the trading hours of the premises.

17. The premises shall implement written policies and procedural statements and/or management action plans. Such documents shall include, but not be limited to, the following:

- CCTV
- Conditions of Entry
- Crowd Dispersal
- Safeguarding Children & Vulnerable Adults
- Noise
- Queue Management
- Responsible Service of Alcohol
- Security Measures
- Underage Sales & False Identification
- Zero Tolerance Drugs

The above policies and procedural statements shall be "live" documents, subject to amendment following consultation with the Licensing Authority, Environmental Health Department, and Thames Valley Police.

18. The CCTV policy shall incorporate the following basic requirements:

- Be switched on and fully operational when the licensable activities are being carried out.
- Record for a minimum rolling period of 31 days
- Have a camera covering any entrance which will provide a facial shot of identification quality.
- Have a means of copying any footage to another medium as evidence if requested by the Police
- Have a member of staff working at all times whilst the licence is in operation that is able to operate the system and in particular be able to provide copies of any footage requested by The Police.

19. The policies / procedures referred to at Condition 17 shall be reviewed and amended at any time that the Premises Licence holder deems appropriate, but shall in any case be reviewed following any concerns being raised to the Premises Licence holder by any Authorised Officer. Such reviews when undertaken shall seek the advice of those Responsible Authorities listed at condition 17.

CITY CENTRE PREMISES

20. The Premises Licence holder shall ensure that all staff employed at the premises are aware and understanding of the policies / procedures referred to at Condition 17 and the content of such policies and procedures and that they carry out their duties in accordance with them. Any necessary and justifiable deviation from those agreed shall be fully documented within the Premises Daily Register.
21. The Premises Licence holder shall ensure that a dedicated area is provided for vulnerable patrons (i.e. through alcohol, drugs isolation, underage, etc.) that have come to the attention of staff employed at the premises. This area will be for the safeguarding and appropriate support and first aid (if required) of such persons.
22. Drinks shall be served in containers made from non-glassware drinking vessels (e.g. polycarbonate or other such material). *Note: Weights and measures legislation requires the use of "stamped glasses" where "meter-measuring equipment" is not in use*
23. All bottled drinks (except wine, Champagne and Spirit bottles) will be decanted into a vessel as described in the non-glassware drinking vessels (e.g. polycarbonate or other such material) condition before being given to the customer.
24. No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage, other than to any external area owned or legally occupied by the Premises Licence Holder.
25. In order to promote the prevention of crime and disorder objective, the maximum number of persons (including staff and entertainers) allowed at the premises shall not exceed 200 persons for the whole premises. The door supervisors or staff on duty will operate a means of counting customers in and out so the capacity limit is not exceeded at any point.
26. The Premises Licence holder shall participate in the designated local Pubwatch / City Centre Late Night Business Partnership scheme and ensure that a representative of the licensed premises attend all of the arranged meetings or such a person has made all reasonable endeavours to attend the arranged meetings.
27. The Premises Licence holder shall operate the "Radio-Link" system of communication during the hours the premises is open to the public, and shall ensure that it is maintained and monitored.
28. All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 25 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer, will include a passport, photographic driving licence, or Proof of Age card carrying a "PASS" logo.
29. Persons under the age of 18 years shall only be to the premises when events specifically held for "under 18's" are taking place. Notification of such events shall be provide to the Licensing Authority, the Force Licensing Officer of Thames Valley Police and the City Centre Inspector of Thames Valley Police no later than 14 days prior to the event taking place, and any details requested relating to the event made by any Authorised Officer shall be provided within 7 days of such a request being made.
30. No person shall be admitted to the premises less than one hour before cessation of the last licensable activity.
31. The premises shall be cleared of customers and closed 30 minutes after the conclusion of the last licensed activity.
32. Any "smoking area" provided by the Premises Licence holder to customer shall be monitored by Security Staff employed at the premises.
33. Prominent, clear notices shall be displayed at all exit points to advise customers to respect the needs of the local community and of acceptable behaviour in public spaces.

CITY CENTRE PREMISES

34. All external doors (save for when persons are entering and leaving premises) and windows at the premises shall remain closed at all times when regulated entertainment is provided.
35. Regulated entertainment shall be held internally only and no music or speakers shall be provided to external areas of the premises.
36. Noise emanating from the premises as a result of regulated entertainment shall not exceed 48dB(A) as measured 1 metre from any residential building between 11:00 hours and 23:00 hours, and 43dB(A) thereafter.
37. Noise limiters, if requested by the Environmental Health Department, shall be in place at the premises and shall be in place at the premises and shall be set so as to no breach the maximum noise levels laid down at condition XX.
38. Following any inspection of the premises by an Authorised Officer of Oxford City Council Environmental Health Department, any other sound limits may be set by such Officer, and such limits shall be incorporated within Noise Policy referred to at Condition 17.

To: The Licensing Authority- Oxford City Council**Reference: The Castle Tavern- Oxford City**

Thames Valley Police have concerns about the impact an application for such an extensive increase in alcohol availability will have on the licensing objectives and the policing of the City centre, and as such we wish to lodge our objections.

The neighbourhood Inspector and area Commander have both expressed the following observations which they wish to bring to the Licensing Committee's attention for consideration.

Firstly the area Commander, Superintendent Bunt has expressed his concern on this application citing that the busiest times for non domestic assault throughout the week in the city centre is around the 01:00-04:00 window on Saturday and Sunday mornings and result from those in the night time economy (NTE).

We find that when people have been consuming alcohol from about 19:00/20:00 onwards, it is key that there is a quick and effective dispersal at 02:30/03:00 from the city centre to minimise assault and disorder from alcohol consumption towards the end of the nights activities.

We actively try to encourage the existing closing times of both the pubs/clubs/bars and late night refreshment vans as the most effective way of maintaining Oxford as a safe and pleasant place to live and go out in. Currently the centre tends to be clear and quiet by approximately 04:00, which then sees a noticeable drop in offending.

Mr Bunt's and Inspector Thompson's view is a bar with regulated entertainment operating till this time will both retain existing customers of the venue, and (perhaps more importantly) as the venue will become the latest operating premises, act as a magnet for those having left the clubs and bars at 02:00/03:00 who wish to continue their night out. It is our view that with increased alcohol consumption comes an increased likelihood for incidents.

It is also their concern in relation to this latter group specifically, that those that are unable to gain access to the premises either due to the capacity of the venue being reached or refused at the door due to prior drink or drugs consumption, will now find themselves in the area after a time they would have usually dispersed and gone home under the current regime. So whilst not consuming further alcohol it will result in an intermittent stream of persistent matters of crime and disorder as these individuals leave again stretching out offences further then currently reported. Even with the proposed condition of no entry after the last permitted licensable activity (being regulated entertainment -05:00) this would only mean entry up until 04:00.

As such both believe there will both increased reports of crime and disorder and will stretch out the incidents the police deal with, which whilst currently being till approximately 03:30 will now move to 05:30/06:00.

There are echoes of these concerns linked to some of the Temporary Event Notices (TENs) the applicant has run at the site in the last 12 months till 05:00/06:00/07:00 (See attached).

It is of course pertinent to bear in mind that all of the above does not just impact on crime but equally applies to nuisance, antisocial behaviour and noise, impacting on what is quiet a dense residential area, whether it is those in Simon House directly opposite the bar, or those living in the flats of the Castle complex etc.

[There is a full list of calls made in relation to the venue included in this document. It must be stressed these are not linked (or appear not to be linked) to the venue and are only included to illustrate to the committee the situation in Castle Street.]

An extension of the above observations on the impact this application will have on assaults in the night time economy for the City centre is to be mindful of within that area is the nucleus that is the Special Saturation zone. It is an unfortunate fact that the premises itself sits on the boundary line of the saturation policy area, so whilst the policy cannot for the venue be invoked, customers walking out the premises will enter straight into the saturation zone, and as they leave and then journey further in to the area to go to the public transport hubs will of course impact on those issues the policy was implemented to mitigate.

Finally whilst the venue itself is currently not listed as one of the major main night time economy venues in policing terms, because of its location and current operation, it does factor into calls to the police, (such is the nature of alcohol consumption). This application, as we have mentioned will seek to turn the venue into the latest operating premises in Oxford, changing the dynamic of the city centre. It will though we believe, also change the dynamic of the venue from one where there is relatively little disorder when compared to other venues in the City, to one that will factor highly because of both the increased footfall to and from the location and then the protracted consumption of alcohol whilst on site.

A search of the premises on its allocated geographical reference number (as opposed to the streets allocated geographical reference number) on Thames Valley Police's Command & Control system has following incidents (sanitised copies of which have been submitted with this representation).

The city centre has a thriving and dynamic night time economy. But this is only achieved through a delicate balancing act to ensure that licensable activities do not impact on the tranquillity and peace of the area.

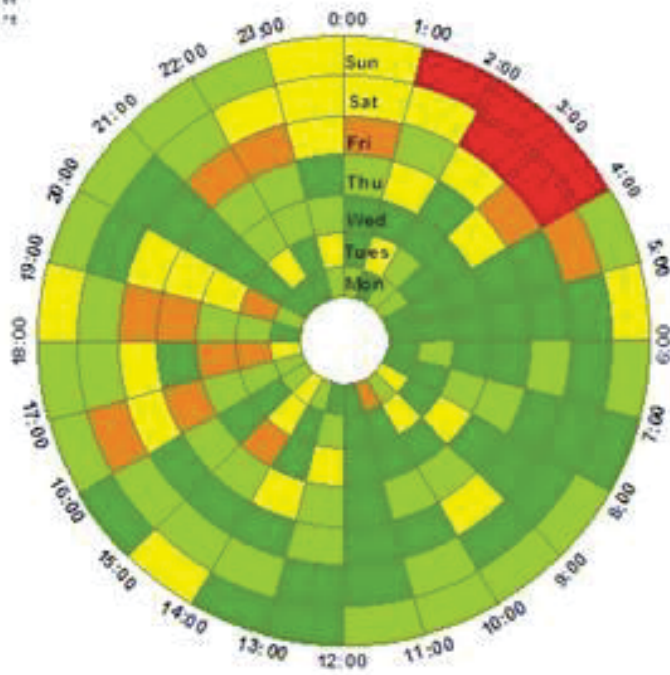
Thames Valley Police unfortunately do not believe there is further scope to accommodate yet further alcohol consumption in the area. There are many outcomes that the subcommittee can consider in relation to this matter such as modifying the application. We are very concerned about the effect of this application and such we request the sub-committee see fit to reject it but, if other avenues are considered then we would be happy to advise on matters of crime and disorder in relation to such issues as conditions.

----- End of report-----

Clock for Non Domestic VAP offences within Oxford LPA between 01/04/2015 – 28/06/2015

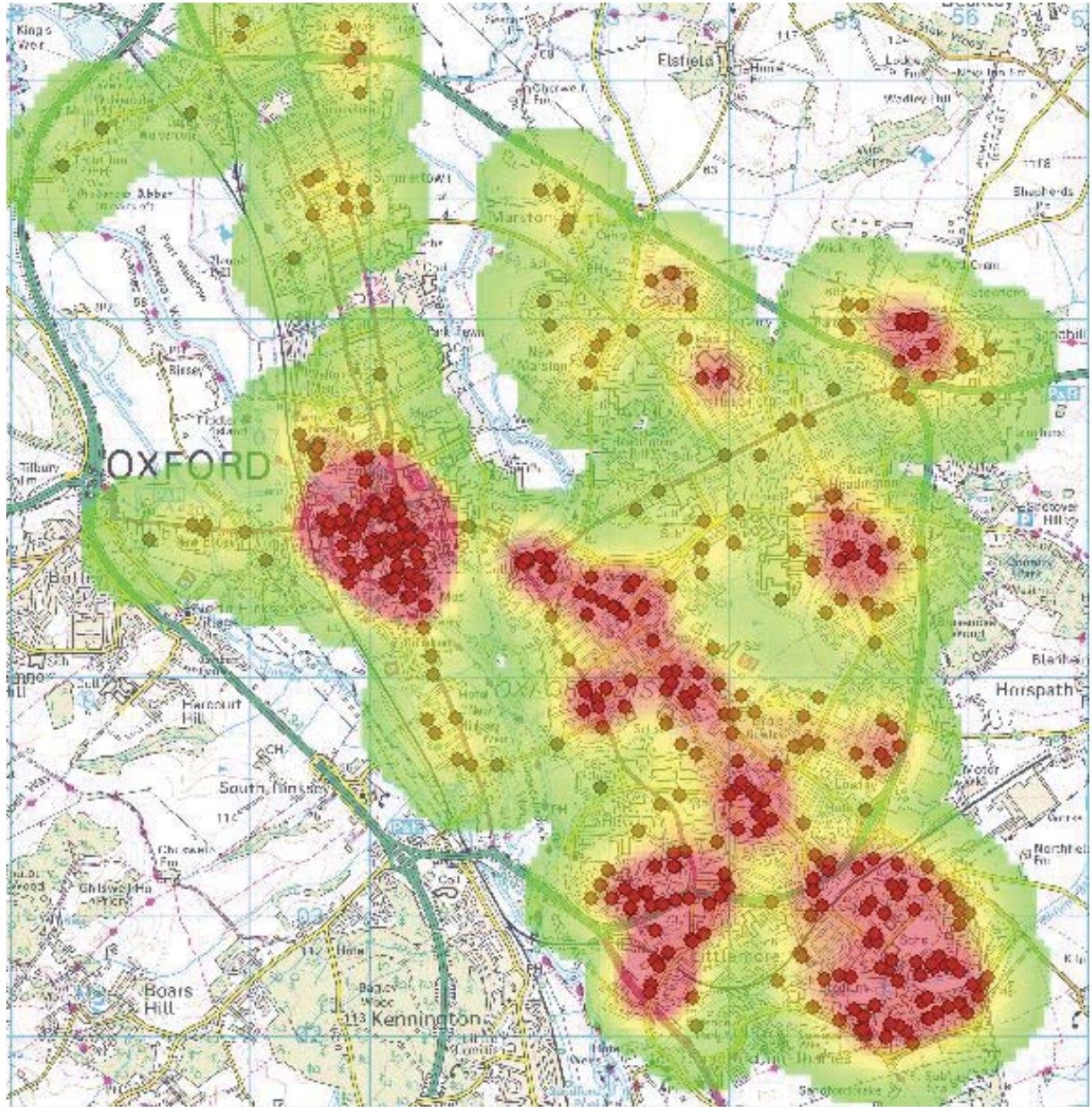


Data Clock For Non Domestic VAP

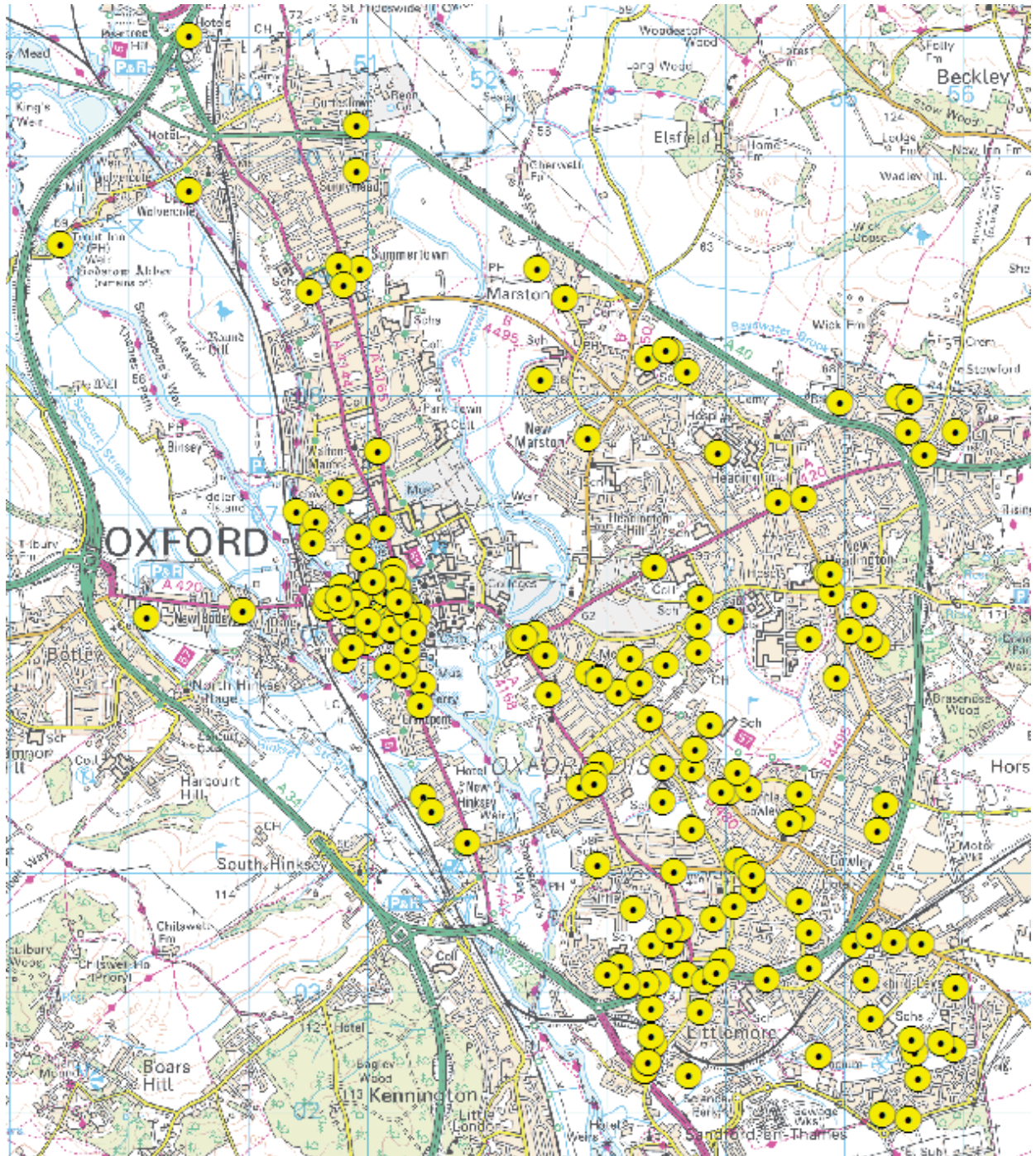


All selected records successfully processed.

Hot spot of all violence against the person (VAP) crime within Oxford LPA between 01/04/2015-28/06/2015



Non Domestic VAP Offences between 01/04/2015-28/06/2015



TEN RELATED

Bloomfield Alex

Subject: Oxford City - The Castle Tavern - Paradise Street, Oxford
Start: Sat 22/11/2014 00:00
End: Mon 24/11/2014 00:00
Show Time As: Free
Recurrence: (none)
Organizer: Branney Louise
Categories: Blue Category

GEN 40 ON
NEXT PAGE
REFS

=====
Spanish Party
=====

Organiser: Martin Forde

Contact Details: [REDACTED]

Maximum Number in Attendance: 150

Times:

22/11/2014 - 01.30 to 07.00

Licensable Activities:

- Sale of Alcohol
- Late Night Refreshment
- Regulated Entertainment

Other Notes: From Saturday 22 November Trade Ending at 07.00 On Sunday 23rd November - Alex aware

Date Received: 10/11/2014

Status: No Objections

Officer Dealing: Lou

Submitting Officer		
Shoulder No/Name: PC 7381 PROUT	Station: COWLEY	LPA: OXFORD

Incident References			
Premises Name/Location:	BABY LUV/CASTLE TAVERN, PARADISE STREET, OXFORD		
Incident Date:	23/11/2014	Incident Time:	06:55
Command & Control URN:	354 23/11/2014	Crime Report(s):	
CCTV Seized?	NO		
Sources of Information:	MEMBER OF PUBLIC CALLER		

Nature of Incident – what happened?
A MEMBER OF THE PUBLIC REPORTED A LARGE FIGHT, INVOLVING AROUND 20 PEOPLE OUTSIDE OF SIG. PEOPLE INVOLVED HAVE BEEN INSIDE SIG DRINKING.

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?
MANAGER PRESENTED HIMSELF TO POLICE AND STATED HE WOULD BE CLOSING SHORTLY. DID NOT ASSIST IN MOVING PATRONS ON FORM OUTSIDE OF SIG. STATED HE STOPPED SELLING ALCOHOL AT 0600 HOWEVER NUMEROUS PEOPLE WERE STILL DRINKING.

Police Response – what action was taken? Please identify the main officers who dealt with the incident.
POLICE ARRIVED AND THE INCIDENT HAD COOLED HOWEVER THERE WERE MANY PEOPLE MOVING BETWEEN THE BAR AND THE STREET OUTSIDE CAUSING LOTS OF NOISE AND ASB. ALL PERONS MOVED ON. PC 7381 PROUT, PC 6965 HEYNS AND PC 6924 GILBERT PRESENT.

Persons Involved - to add more rows click into the final cell of this table				
Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

Bloomfield Alex

Subject: Oxford City - The Castle Tavern - Paradise Street, Oxford
Start: Tue 02/12/2014 00:00
End: Thu 04/12/2014 00:00
Show Time As: Free
Recurrence: (none)
Organizer: Branney Louise
Categories: Blue Category

GEN40 ON NEXT PAGE
REFS

=====
LGBT End Of Term Party
=====

Organiser: Paul McClure
Contact Details: [REDACTED]

Maximum Number in Attendance: 150

Times:
02/12/2014 - 01.30 to 04.00

Licensable Activities:
Sale of Alcohol
Late Night Refreshment
Regulated Entertainment

Other Notes: Alex aware - From Tuesday 02/12 trade Ending At 04.00 on Wednesday 03/12

Date Received: 27/11/2014
Status: No Objections
Officer Dealing: Lou

Submitting Officer
Shoulder No/Name: PC 7381 PROUT

Station: COWLEY

LPA: OXFORD

Incident References
Premises Name/Location: BABY LUV/CASTLE TAVERN, PARADISE STREET, OXFORD

Incident Date: 03/12/2014

Incident Time: 0023

Command & Control URN: 16 03/12/2014

Crime Report(s):
CCTV Seized? TO BE DONE

Sources of Information: MEMBER OF PUBLIC CALLER

Nature of Incident – what happened?

A MEMBER OF THE PUBLIC REPORTED PATRONS FROM SIG BAR HAVE BEEN OUTSIDE IN THE STREET BEING VERY LOUD AND AGGRESSIVE. HE STATED THAT THEY HAVE BEEN SMASHING GLASSES AND THROWING ITEMS AT THE WINDOWS OF SIMON HOUSE HOSTEL. THEY HAVE THEN BEGAN SHOUTING ABUSE AT THE RESIDENTS INVOLVING CALLING THEM 'CRACKHEADS' AND 'JUNKIES'. THIS HAS LED TO RESIDENTS FROM SIMON HOUSE COMING OUT TO CONFRONT THE SUSPECTS. THE SUSPECTS HAVE THEN FLED BACK INTO THE BAR.

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?

DOORSTAFF PREVENTED THE RESIDENTS FROM SIMON HOUSE FORM ENTERING THE BAR AND STATED THAT THEY WOULD EJECT THOSE INVOLVED IN THE ABUSE. AS FAR AS POLICE ARE AWARE THIS DID NOT HAPPEN. THEY DID NOT INTERVENE WHEN THE SUEPECTS WHERE SHOUTING IN THE STREET AND BEING ABUSIVE.

Police Response – what action was taken? Please identify the main officers who dealt with the incident.

POLICE ARIRVED AND THE RESIDENTS FROM SIMON HOUSE WERE ULTIMATLEY ARRESTED HOWEVER THIS WAS CLEARLY A RESULT OF PROVOCATION FROM THE PATRONS FORM WITHIN THE BAR. PC 7381 PROUT DEALT WITH THIS.

Persons Involved - to add more rows click into the final cell of this table

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

Licensing Authority
Direct Line: 01865 252565
Fax: 01865 252344
E-mail: licensing@oxford.gov.uk

3rd Floor, St. Aldate's Chambers
109 St. Aldate's
Oxford
OX1 1DS

Central Number: 01865 249811

www.oxford.gov.uk



Date: 8th December 2014
Our Ref: 14/05989/LIC
Your Ref: 14/02567/MVPREM

Mr Janis Zarins
The Castle Tavern
24 Paradise Street
Oxford
OX1 1LD

Dear Mr Zarins

RE: CASTLE TAVERN, 24 PARADISE STREET, OXFORD, OX1 1LD

It has been brought to my attention by the Thames Valley Police Force Licensing Officer that on 23rd November 2014 a violent altercation occurred outside your premises caused by persons who were attending an event at the Castle Tavern.

The Police report of the incident states that approximately 20 customers were fighting in the street.

It has also been brought to my attention by the Thames Valley Police Force Licensing Officer that on 3rd December 2014 there was a further incident where patrons of the Castle Tavern were smashing drinks glasses in the street, throwing drinks glasses at neighbouring properties and being abusive towards the residents of the Simon House Hostel, resulting in an escalation of the disorder.

The Police Reports further highlight that your door staff failed to react to both situations, and failed to disperse this group as they departed the Castle Tavern. This led to a delay in the matter being brought under control.

Having reviewed the conditions of your Premises Licence, I note the following Dispersal Policy condition:

- **The dispersal policy must include the following details:**
 - a. **Prominent, clear notices will be displayed at all exits and in the beer garden requesting that customers respect the needs of local residents and leave the premises and the area quietly.**
 - b. **At the end of opening hours, staff will ensure that all customers are not causing a nuisance and have moved away from the vicinity of the premises.**



- c. **The volume of background music will be reduced between regulated entertainment finishing and the premises closing.**
- d. **Patrons will be able to call a taxi from within the premises.**
- e. **Taxi drivers will be asked to turn their engines off when waiting for passengers, and to enter the premises to collect fares and not sound their horns outside.**
- f. **All staff will be informed of and trained in the dispersal policy.**

Whilst the Licensing Authority and Thames Valley Police accept that this type of incident cannot always be predicted, you have a duty to uphold the licensing objectives, and this failure by your door staff to adequately respond to the incident has led to the Licensing Authority and Thames Valley Police to hold concerns as to how the venue is managed, and what measures are in place to prevent crime and disorder.

I would therefore ask that you make contact with me as a matter of urgency to discuss what measures will be put in place to either prevent or ensure an adequate response to incidents of crime and disorder.

A copy of this letter has been forwarded to the Force Licensing Officer, who charged under the Licensing Act 2003 as the Responsible Authority for the prevention of crime and disorder, may wish to discuss this matter further with you.

Should you have any queries relating to this matter, please feel free to contact me at the above address.

Yours sincerely,



Allan Hibberd
Licensing Officer

Cc: Alex Bloomfield, Force Licensing Officer, Thames Valley Police
Julian Alison, Licensing Manager, Oxford, City Council



Bloomfield Alex

From: HIBBERD Allan [AHIBBERD@oxford.gov.uk]
Sent: 09 December 2014 15:37
To: Bloomfield Alex
Subject: FW: Crime & Disorder at the Castle Tavern

REFS TO PREVIOUS
2 GEN 40'S +
L.A LETTER.

Alex

For your information; please see below Martin Forde's response to the letter sent to the DPS at the Castle Tavern & copied to him.

Regards

**Allan. P. Hibberd, Licensing Officer, Environmental Protection Service, Oxford City Council,
St. Aldate's Chambers, 109 St. Aldate's, Oxford, OX1 1DS
Office: 01865-252169 \ Office Fax: 01865-252344**

From: [REDACTED]
Sent: 08 December 2014 18:47
To: HIBBERD Allan; [REDACTED]
Subject: Re: Crime & Disorder at the Castle Tavern

Hi Alan

I will try and call you tomorrow.

The facts are a bit distorted. No one from our side were throwing glasses etc. I have been witness on another occasion that a resident at Simon House were calling persons 'faggot' from the top floor of SH. I witnessed this myself on the 23rd as I was present. There were 3 people having an argument outside but certainly not 20 people fighting. There were about 20 people stood outside.

i was there personally, and heard the resident calling 'faggots' from the top floor. The Police arrived at about 7am and there were no persons in the street. I was there and they walked as far as the underpass by the car park to up the street. No one in sight related to any incident.

As to the 3rd Dec, it was reported that at about 1230am, there was some exchange of words and again someone from SH threw a mug from their window. This was not as a result of noise. They then started to hurl homophobic abuse at customers, and went inside and returned with weapons (pieces of iron).

Our security stopped them running into the venue and were present throughout the event, stopping it from escalating. I am of the opinion that the 2 guys were arrested on the night.

That incident occurred on Tuesday night (poptarts) were its 99% Oxford University students, and we know that they would not do that.

To back this story up, I will send you an email from the Cherwell Newspaper who wanted my comment to put an article in the paper. Their story collaborates with ours.

As is one of the residents from SH has been expelled (for other reasons also).

I will try to call you tomorrow morning.

Martin

On 08 December 2014 at 18:11 HIBBERD Allan <AHIBBERD@oxford.gov.uk> wrote:

Martin

Please find attached for your information a copy of the Licensing Authority letter sent to the Designated Premises Supervisor at the Castle Tavern, following two recent incidents of disorder that have been reported to us by Thames Valley Police.

If you require any further information please contact Julian Alison, as I will be away from licensing functions after Wednesday of this week.

Kind Regards

Allan. P. Hibberd, Licensing Officer, Environmental Protection Service, Oxford City Council, St. Aldate's Chambers, 109 St. Aldate's, Oxford, OX1 1DS

Office: 01865-252169 \ Office Fax: 01865-252344

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Bloomfield Alex

Subject: REFUSED Oxford City - The Castle Tavern - Paradise Street, Oxford

Start: Sun 21/12/2014 00:00
End: Mon 22/12/2014 00:00
Show Time As: Free

Recurrence: (none)

Organizer: Bloomfield Alex

Categories: Blue Category

LATE TEN WITH NO
RISK ASSESSMENT
SUBMITTED

OBJECTIONED TO ON
GROUNDS OF
CRIME + DISORDER
CONCERNS.

=====
80's Christmas Party
=====

Organiser: Paul McClure
Contact Details: [REDACTED]

Maximum Number in Attendance: 150

Times:
21/12/2014 - 01:30 to 04:00

- Licensable Activities:
- Sale of Alcohol
 - Late Night Refreshment
 - Regulated Entertainment

Other Notes: Extension of Saturday's trade. Late TEN- Crime and disorder

Date Received: 17/12/2014
Status: Objection
Officer Dealing: AB

Bloomfield Alex

Subject: Oxford City - The Castle Tavern - Paradise Street, Oxford

Start: Sat 07/03/2015 00:00
End: Mon 09/03/2015 00:00
Show Time As: Free

Recurrence: (none)

Organizer: Branney Louise

Categories: Blue Category

DISPERSAL ISSUE

URN 296 8/3/15
ON NEXT PAGE

=====
Spanish Party
=====

Organiser: Martin Forde

Contact Details: [REDACTED]

Maximum Number in Attendance: 150

Times:

07/03/2015 - 01.30 to 05.00

Licensable Activities:

- Sale of Alcohol
- Late Night Refreshment
- Regulated Entertainment

Other Notes: Alex Aware From 07/03/15 Trade Ending At 05.00 On 08/03/15

Date Received: 23/02/2015

Status: No Objections

Officer Dealing: Lou

CASTLE STREET, OXFORD

URN: Date: Time: Location Reference:

 08/03/2015 05:23 [REDACTED]

Beat Code: [REDACTED]

Caller: [REDACTED]

Classification: TRAFFIC : ROAD HAZARD

Response: BY ARRANGEMENT

Result: ENQUIRY COMPLETED

Closing Type L2: HIGHWAY DISRUPTION

Closing Type L3: NO QUALIFIER

Brief Details:

[REDACTED] 3RD PARTY REPORT FROM COACH - ON CASTLE STREET OUTSIDE WETH ERSPOONS THERE IS A LARGE CONSTRUCTION FENCE THAT HAS BEEN MOVED INTO THE ROAD AND 40 PEOPLE CROWDING THE PAVEMENT INTO THE ROAD CAUSING AN OBSTRUCTION FOR BUSES.

Time(mins) from +IC: Despatch = 18 At Scene = n/a Leave Scene = n/a

Force ID:	Res Type:	RD:	AS:	LS:	RC:	AI:	DW:	CI:
<u>1063</u>	AP	05:41			05:57			
<u>N9752</u>	AP	05:41			05:57			

Details from incident log:

05:25	08/03/2015	C2661	PASSING ACROSS IN CASE BQ UNIT AVAIL TO PASS DOWN CASTLE
05:25	08/03/2015	C2661	STREET AS BUS DRIVER WAS BUSY TRYING TO MANUEVERE THE BUS
05:25	08/03/2015	C2661	AND FELT INTIMIDATED BY THE GROUPOF 40 ALTHOUGH THERE
05:25	08/03/2015	C2661	CALLER STATES THAT THE GROUP WERE NOT DOING ANYTHING THEY
05:25	08/03/2015	C2661	JUST SEEMED TO HAVE SPILLED OUT FROM A NEARBY VENUE
05:30	08/03/2015	C9134	NO BV AVAILABLE
05:30	08/03/2015	C9134	NO BQ UNITS LEFT IN CITY CENTRE ATT
06:10	08/03/2015	C2841	BA123 - DROVE DOWN THIS STREET EN ROUTE TO URN 307 - NO
06:10	08/03/2015	C2841	TRACE OF ANYTHING IN THE ROAD - ASNT

**** NO TEXT IN CLOSED LOG ****

From: planning@oxford.gov.uk [<mailto:planning@oxford.gov.uk>]
Posted At: 18 August 2015 10:52
Posted To: licensing@oxford.gov.uk
Conversation: Comments for Licensing Application 15/03409/PREM
Subject: Comments for Licensing Application 15/03409/PREM

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 10:51 AM on 18 Aug 2015 from Mr luke woodward .

Application Summary

Address: The Castle Tavern 24 Paradise Street Oxford Oxfordshire
OX1 1LD
Proposal: Premises Licence
Case Officer: Richard Masters
[Click for further information](#)

Customer Details

Name: Mr luke woodward
Email: Not specified
Address: 1-5 paradise street oxford

Comments Details

Commenter Type: Neighbours
Stance: Customer objects to the Licensing Application
Reasons for comment:
- Crime and Disorder
- Public Nuisance
- Public Safety
Comments: 10:51 AM on 18 Aug 2015 its out off order that the tavern what to stay open till 5am we are patient with them as it is we put up with the noise as it is for them to want to stay open till 5am is damn right out of order. The noise from the is appalling as it is if they stay open till 5am it will cause more stress for us as neighbors

From: planning@oxford.gov.uk [<mailto:planning@oxford.gov.uk>]
Posted At: 18 August 2015 09:56
Posted To: licensing@oxford.gov.uk
Conversation: Comments for Licensing Application 15/03409/PREM
Subject: Comments for Licensing Application 15/03409/PREM

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 9:56 AM on 18 Aug 2015 from Mr colin mcdonald.

Application Summary

Address: The Castle Tavern 24 Paradise Street Oxford Oxfordshire
OX1 1LD

Proposal: Premises Licence

Case Officer: Richard Masters

[Click for further information](#)

Customer Details

Name: Mr colin mcdonald

Email: [REDACTED]

Address: 1- 5 paradise st oxford

Comments Details

Commenter Type: Neighbours

Stance: Customer objects to the Licensing Application

Reasons for comment: - Crime and Disorder
- Public Nuisance

Comments: 9:56 AM on 18 Aug 2015 I am a local resident and object to the license hours being extended. The licence hours are until 2am when the pub is to be shut but this is becoming unbearable as closing hours are beyond 2am and the noise levels carry onto about 4am. The noise levels are causing sleep deprivation, stress, and my mental health is deteriorating. I have complained on numerous occasions and my objections are being ignored and I have been laughed at. Current closing times cause anti social behaviour with glass smashing, people fighting, and unbearable noise levels at unacceptable times of the night. I am willing to take this further and believe the extended license will cause further disruption and disturb the local neighbour hood. The music is blaring out through the street and all polite complaints to the landlord are ignored. please please do not extend the licensing hours as the current hours are causing a massive noise disturbance and cauing me unecessary stress

From: planning@oxford.gov.uk [<mailto:planning@oxford.gov.uk>]
Posted At: 17 August 2015 17:59
Posted To: licensing@oxford.gov.uk
Conversation: Comments for Licensing Application 15/03409/PREM
Subject: Comments for Licensing Application 15/03409/PREM

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 5:59 PM on 17 Aug 2015 from Mr mark keen.

Application Summary

Address: The Castle Tavern 24 Paradise Street Oxford Oxfordshire
OX1 1LD
Proposal: Premises Licence
Case Officer: Richard Masters
[Click for further information](#)

Customer Details

Name: Mr mark keen
Email: [REDACTED]
Address: 1 5 paradise street oxford

Comments Details

Commenter Type: Members of the Public
Stance: Customer objects to the Licensing Application
Reasons for comment:
- Crime and Disorder
- Public Nuisance
Comments: 5:59 PM on 17 Aug 2015 As a Local Resident I object to further late night opening times of Bar Baby, People attending this venue are a persistent source of Noise and disgusting behaviour and are abusive to local residents,

From: planning@oxford.gov.uk [<mailto:planning@oxford.gov.uk>]
Posted At: 19 August 2015 10:47
Posted To: licensing@oxford.gov.uk
Conversation: Comments for Licensing Application 15/03409/PREM
Subject: Comments for Licensing Application 15/03409/PREM

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 10:47 AM on 19 Aug 2015 from Mrs PAM OVEREND.

Application Summary

Address: The Castle Tavern 24 Paradise Street Oxford Oxfordshire
OX1 1LD
Proposal: Premises Licence
Case Officer: Richard Masters
[Click for further information](#)

Customer Details

Name: Mrs PAM OVEREND
Email: [REDACTED]
Address: 1 JACKSON COLE HOUSE ST THOMAS STREET OXFORD

Comments Details

Commenter Type: Neighbours
Stance: Customer objects to the Licensing Application
Reasons for comment: - Public Nuisance
Comments: 10:47 AM on 19 Aug 2015 I DO NOT LIVE NEAR ENOUGH TO THE PUBLIC HOUSE FOR IT TO DIRECTLY EFFECT ME BUT I WILL BE VERY EFFECTED BY THE NOISE OF PEOPLE LEAVING THE PREMISES - IT WILL EFFECT MY QUALITY OF LIFE & THAT OF MANY OTHERS WHO ARE ALREADY EFFECTED BY THE NOISE OF PEOPLE LEAVING THE PUBS IN THE AREA UNTIL 3AM - 4AM

From: planning@oxford.gov.uk [<mailto:planning@oxford.gov.uk>]

Posted At: 24 August 2015 09:39

Posted To: licensing@oxford.gov.uk

Conversation: Comments for Licensing Application 15/03409/PREM

Subject: Comments for Licensing Application 15/03409/PREM

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 9:38 AM on 24 Aug 2015 from Mr Khalid Boutayeb.

Application Summary

Address: The Castle Tavern 24 Paradise Street Oxford Oxfordshire
OX1 1LD

Proposal: Premises Licence

Case Officer: Richard Masters

[Click for further information](#)

Customer Details

Name: Mr Khalid Boutayeb

Email: [REDACTED]

Address: Simon House 1-5 Paradise Street Oxford

Comments Details

Commenter Type: Neighbours

Stance: Customer objects to the Licensing Application

Reasons for comment:
- Crime and Disorder
- Public Nuisance

Comments: 9:38 AM on 24 Aug 2015 I manage Simon House, which is a hostel for the homeless situated opposite the Castle Tavern.

Over the past year we have had numerous problems with noise and other disturbances from the people using the Castle Tavern. The disturbances happen very late at night, and often for far longer than the stated closing times of the establishment. I believe the increase in incidents has coincided with an extension to the Taverns opening hours.

Residents of Simon House have reported suffering from lack of sleep due to the noise created by the Tavern so late at night. We have had instances of lewd behaviour outside the hostel from Tavern customers. Often directly outside the windows of residents rooms.

Our staff on at night have had to take the time out from their duties to calm residents down, and support them with the distress caused by the disturbance from the tavern, including abuse from customers of the tavern, with terms such as "dirty Junkies" and "Filthy tramps" being used towards our residents in quite an aggressive way. This has been witnessed by staff.

I believe that any extension to the current opening hours of the Tavern would increase the regularity of these disturbances which create a public nuisance and provoke the residents of Simon House.

If the Landord of the Tavern could improve the way in which they manage their current opeing hours, maybe we would be able to support an applciation for an extension to their hours in the future. I have not seen any evidence that their current practices and interventions are effective in minimising the negative impact their business has on the local community. At present I would like to strongly object to this application for extended hours.

APPENDIX FOUR

